



GUIDELINES FOR REOPENING AND RETURNING TO LIFESPRING COMMUNITY CHURCH

(June 10, 2020)

LifeSpring Community Church will follow the guidelines regarding reopening from the Governor's Office of the State of Illinois.

PREPARING THE BUILDING FOR REOPENING

1. Deep clean the entire church.
 - a. Shampoo all carpets
 - b. Deep clean bathrooms and kitchen
 - i. Close off kitchen until further notice
2. CDC approved chemicals and disinfectants will be used as directed and allow for the proper dry times. List of approved chemicals and disinfectants can be found in groups resources in Planning Center.
3. Attention will be paid to the preschool and children's areas. Everything nonessential should be removed from the room to limit surfaces for potential contamination and do a thorough cleaning in between uses. Please see the preschool/children section for more information to consider.
4. Pens and information cards to be removed from the backs of the chairs.
5. Signs will be posted about not shaking hands and doing non-contact greetings.
6. Some chairs may need to be removed to accommodate social distancing. (to be reviewed when new guidelines re public gatherings is introduced.
7. Communicate to the congregation through email, social media and signage how LifeSpring has prepared for the reopening of the church. Remind people to stay home if they are sick.
 - a. Install touchless hand sanitizers and touchless restroom soap dispensers
 - b. Signage at church
 - i. Please use hand sanitizer
 - ii. Children must be with a parent at all times
 - iii. Masks are available if desired

SERVICE TIMES AND LOCATION

1. LifeSpring will keep meeting online for those who are unable or not yet ready to attend services in person. This online service will be treated as an interactive service.
2. Beginning Thursday, June 18; we will hold live recorded services on Thursday evenings and Pre-recorded services on Sunday June 21, with the plan to go live on Sundays when the Video and Worship teams are ready. Those attending a service will be required to register.

WORSHIP SERVICES

1. People from the same household may sit together. Others should practice social distancing.
2. Please no hand-to-hand contact. No hugs. No handshakes. Hand-to-hand contact makes it more difficult to sanitize.
3. Be sensitive to others who may not yet be as ready to be physically close or who may be in contact with someone who is more vulnerable.
4. LifeSpring will continue to use the pre-packaged communion elements.
5. LifeSpring offers online giving options. An offering box is available at the back of the sanctuary as well.
6. Ushers will help with dismissing in an orderly way to ensure there is social distancing.
7. Masks should be worn where physical distancing is not possible. This may include the lobby and hallway. Sanctuary seating will be done with spacing in such a way that masks should not be necessary once people are seated.
8. Those who are sick should stay home.

AMENITIES:

1. Restrooms
 - a. One person at a time allowed in the restroom although parents may accompany children.
 - b. A volunteer will be stationed in the restroom whenever the building is open for events. Duties:

- i. Remind people to wash their hands
 - ii. After each use, wearing gloves, use disinfectant wipes to wipe down sinks, all handle and doorknobs.
2. Bottled water will be available. Until it's deemed appropriate, LifeSpring will not offer food or coffee.
3. Hand sanitizer stations will be available throughout the church.

SERVICE VOLUNTEERS

1. Outside and lobby door will be propped open.
2. Hosts:
 - a. A host or hostesses will be stationed outside the door to greet those coming
 - b. Greet every person who enters using social distancing, no handshakes or hugs.
 - c. Be able to answer questions about LifeSpring and current procedures and policies..
 - d. Help to move people through the lobby into the sanctuary smoothly.
 - e. Hosts should wear masks.
3. Security and ushers to provide security and enlist ushers to be both inside the sanctuary and outside in the parking lot. Instruct them on how to greet post-quarantine: NO hand shaking or hugs.

ADULT SUNDAY SCHOOL AND SMALL GROUPS

1. Until further notice adult Sunday School and weekly small groups will not be able to meet at the church.

PRESCHOOL AND CHILDREN

1. As June 14th ends the 2019-2020 Sunday School curriculum, Sunday School will resume in the fall. Details to be forthcoming
2. The Pre-School room and the lobby will be available for parents and fussy children.
 - a. Toys will be available for the children
 - b. Chairs will be spaced appropriately for social distancing around the Pre-School room and the lobby.

PRAISE TEAM AND BAND

1. Consider rotating team to give more room on the stage
2. Mics cannot be shared
3. Praise Team leads the congregation in appropriate post quarantine behavior.
4. Band members and the Pastor should maintain 12 feet or more from the congregation while speaking or singing.

TECH TEAMS

1. Clean microphones, headphones, computers, laptops, etc. after every use. Keep a record of when each item was cleaned. DO NOT use water. Rubbing alcohol or alcohol-based cleaners are best.
2. Rotate your tech team if possible.
3. Keep using the online services.